

Community Cultural Center

Building Rental Rates

Front Room Only	Member Rates Hourly	Non-Member Rates Hourly	Member Rate Full Day	Non-Member Full Day
Private	\$8	\$10	\$96	\$120
Charity or Civic	\$7	\$9	\$84	\$108
Commercial	\$8	\$10	\$96	\$120

Front Room & Kitchen	Member Rates Hourly	Non-Member Rates Hourly	Member Rate Full Day	Non-Member Full Day
Private	\$10	\$12	\$120	\$144
Charity or Civic	\$9	\$11	\$108	\$132
Commercial	\$11	\$13	\$132	\$156

Back Room Only	Member Rates Hourly	Non-Member Rates Hourly	Member Rate Full Day	Non-Member Full Day
Private	\$14	\$16	\$168	\$192
Charity or Civic	\$12	\$15	\$144	\$180
Commercial	\$16	\$18	\$192	\$216

Back Room & Kitchen	Member Rates Hourly	Non-Member Rates Hourly	Member Rate Full Day	Non-Member Full Day
Private	\$18	\$20	\$216	\$240
Charity or Civic	\$16	\$18	\$192	\$216
Commercial	\$20	\$22	\$240	\$264

Entire Downstairs	Member Rates Hourly	Non-Member Rates Hourly	Member Rate Full Day	Non-Member Full Day
Private	\$25	\$30	\$300	\$360
Charity or Civic	\$22	\$25	\$264	\$300
Commercial	\$30	\$35	\$360	\$420

- All rentals must pay a **security deposit** upfront that will be refunded after the event if the space is left clean and undamaged. See the security deposit sheet for details.
- We also offer separate **discounted rates** for ongoing ventures and monthly rentals. Ask the Building Manager for more information if you are interested in renting a space for a more extended period than a few days.

Call the scheduling desk at 486-0365

Or email at info@communityculturalcenter.org for more information.

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SECURITY DEPOSIT

A security deposit is required for **two purposes**:

1. To secure a reservation.
2. To provide the center with recompense in the event of damages or excessive wear that may occur as a result of a leaser's event or activity.

SECURITY DEPOSIT RATES

• <u>Front Room, only</u>	\$100
• <u>Kitchen, only</u>	\$100
• <u>Front Room & Kitchen</u>	\$200
• <u>Back Room, only</u>	\$200
• <u>Back Room & Kitchen</u>	\$300
• <u>Kitchen and Front & Back Rooms</u>	\$500

Hosting a re-occurring event or activity – such as group meetings, classes, etc.?

The security deposit is a **one-time** charge that can be refunded upon request at the conclusion of a series of rentals.*Note, if a security deposited is refunded, then a new deposit will be required for future rentals.

Security Deposit Refund

- Security deposits will be refunded the following CCC-business day (Tues. & Thurs.).
- The refund will be mailed to the billing address, unless otherwise instructed.
- The CCC Building Manager will contact the renter to discuss any potential deductions to the refund, for damages or excessive wear.
 - Note: Violation of the CCC's no-drugs, no-alcohol policy invariably results in excessive wear, requiring additional time to clean the building, and will result in withholding the entire security deposit refund. Please respect your community center's facilities and family-friendly policies.
- Security Deposit checks may be held, un-deposited, upon request, but for no longer than 30 days in advance of a reservation.

PAYMENT OF RENTAL FEES

- An invoice for rental fees will be provided 30 days ahead of a reservation, or sooner, if the rental is scheduled on short notice.
- **Payment is due seven (7) days before the scheduled rental**, or immediately, if the rental is scheduled on short notice.
- Re-occurring rentals will be invoiced and paid monthly.

CANCELLATIONS

- Security deposits and rental fees will be refunded in-full in the event of a cancellation.
- We get it – life happens! There is no fee for cancellations.

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