

November 2017 Meeting Minutes

Present: James, Jean, Rob, Brian, Sarah G, Sarah K, Tracy and guest Phil Gleason

James called to order 6:05pm

James asked for a motion to approve the Oct meeting minutes previously sent to board members. Sarah G moved, Brian seconded, .

James asked for a motion to approve financial report previously sent to all board members. Rob moved, Jean seconded.

Financial report brought up the issue of \$647 for gas for the past year. Questions asked about tracking how many renters use gas for cooking. At this point no way to asses who used how much for cooking.

Executive Directive Report:

Reviewed the following - -

Building usage for non-profit organization policy: For safety reasons, we added that the non-organizations should schedule any meetings with staff. We also would like to start having people log in when they use the building. This will help with keeping track of how/who uses the facility. The new non-profit policy will include that wording.

Newsletter policy:

We discussed the rate we are currently charging, (about \$100/ year or about \$10/month for the size of a business card). WE will change that to a “column inch” rate.

We will charge paragraph 4 to include content written by members, etc at the discretion and approval of the director.

Otherwise the newsletter policy was approved as written.

We should refer people to the community calendar when we can not advertise their event.

Both policies will be written up in a final form by Tracy, then emailed to board members for approval.

Auction— brought in \$4,928. There were complaints about the choice of dates. And concerns about having dinners “back to back” because of lack of volunteers.

Snowplowing - as a board we want to thank Aaron for plowing our snow.

Thank you - - we discussed how to Thank Bob and Jane. Suggestions were dinner at Borrowing Owl, season tickets to PAC, Audible books credit, Rob will try to figure out what they might like. Jean will try to surprise them with pizza lunch during a work day.

Tracy took her phone number off the front door. Tracy is getting the kitchen fan fixed.

Tracy will attend the Oroville Chamber meeting.

Classes:

Salish class and Byron Katie both well attended. Other classes not as well attended.

The local history classes have attracted a different group from the OHA attendees.

We can do Survey Monkey to see what people would like with classes.

Tracy will contact Wen Valley College about the community college classes that are no longer offered. Maybe we can resurrect here.

Point made that people attend classes better if there is some nominal fee paid.

Brian knows an acoustic group from Bainbridge, trying to get them to come over for a performance.

Annual Membership Meeting- - Schedule for March 25

Grants:

We recently received -

LTAC for 2018. \$635. (advertising)

TAB grant 2017 \$ 550

NWCW community foundation: \$5,300.00

(for instructor stipends, instructional materials, Patti's position)

Events:

Elephants in the Coffee. Sarah K in charge, ads will be printed in both papers, on radio, and fliers are going up. Edward Jones will be approached to pay for the advertising. Sarah will contact Rick about how to use the projector system for showing a High Def Blue Ray movie.

Christmas Bazaar: Sarah G in charge, numbers of people requesting tables reduced compared with last year. Sarah has called some people. There are fliers around town.

Need some people to make soup for sale during the event. Jean will make some soups.

Talent Show: Tracy will ask Sunny about back stage for Talent Show. Think about Bud McSpadden or Scott Olson for emcee.

Membership:

Passed around a list of memberships who were not renewed. We will try to phone some of them individually. WE will send out a group email. Will really hit this in January. Consider some sort of fun ploy.

Website:

Nothing to report on new models for website.

Kitchen:

Still have projects left to accomplish, but tabling that for now.

Action Items reviewed:

Cue cards for events regarding membership.

New tables, also tabled . Need to get rid of our old weathered outside sign.

Newsletter:

Talk about Amazon Smile.

Talk about the new advertising policy.

Talk about Winter Bazaar and Elephants in the Coffee. Talk about Talent Show (Feb 3rd).

Talk about upcoming membership Month.

Old Business:

James said there are gaps in information that Rick knows and needs to pass on to Tracy. Try for January. Have Rob and Bryan attend this also.

Brian volunteered to have the next meeting at his house, pot luck, start time 3:30pm. This will be a Christmas party (and Jean's birthday)

New Business;

Vote Phil Gleason onto the board>James so moved , Brain seconded, unanimous passed. Also, James will inform Quill that he can not remain on the board, having missed more than 3 consecutive meetings.

Meeting ended at 825 pm.