

Oct 17 2017. Board meeting

Present: Sarah Gilenau, Rob Thompson, Brian Sanderson, Jean Pfiefer, James Moore, Tracy Vance, Sarah Kaiser, Phil Gleason (interim member)

Finance Report———Sarah G:

as of end of Sept we are \$5035 in the red, though that does not include recent income from Rummage sale (\$2450) and Improv performance (\$2,035).

We are on track for grant income and membership dues. Are low on event income and fund raising income.

Presuming we will break even by the end of the year.

Brian proposed accepting this report, 2nd by Jean. Passed.

Executive Director report———Tracy Vance:

Patti Carlson working out very well, takes on new tasks . She is working Monday and Tuesdays (9am to 3pm)

Tracy reported some negative feedback about lack of publicity for Polly O'Keary event. Polly's cost was \$1,200 plus hotel and advertising for a total of \$1,500. We made around \$350.

Alice Demacelie (sp?) scheduled for spring concert, costs even more, though Tracy will have more experience by then, and will step up the advertising.

Gail Hogan is sponsoring a Reggae event coming up. She is renting the facility for the event which is Nov 11th.

Tracy has questions about what we promote in newsletter. (regarding non-CCC sponsored events like the Reggae Concert)

James suggested we refer people to the Community Calendar website. Jean asked if we should have a policy on what we promote with the newsletter. Example: we do currently mention Cultural activities, like Dance Free, LFW School of Dance, OHA events. Tracy and Brain will draft a statement of policy and send it out on email to us. We discussed the complexity of this. Calendar of events will list the recurring events, the one-time-only events will be sent to Community Calendar.

James wondered about having a section in the newsletter for Member Column, (mentioning that it should be family friendly). WE should be able to edit it.

Tracy suggested we have poster about the CCC, and maybe ask Julie to include CCC membership when introducing their program. Tracy will design the poster and Sarah K will ask Julie.. James suggested a framed poster that is displayed at all events.

Newsletter: Tracy said newsletter will be going out as early as possible so we can promote the CCC auction. Articles should mention auction, Holiday bazaar, OHA event, Elephants in the Coffee. Also want to thank Bob Rhymer, thank people who helped with Improv and the rummage sale. Sarah G mentioned having a section called "News from the ED," with looking back (thank you, odd things sold at rummage sale, etc) and ongoing projects (like front of building construction).

Classes: Tracy has noted that one-time only classes seem to go better, than the ongoing series. She will continue to ask the instructors, think about concentrating the classes all in the same month vs spread them out. James suggested FB post asking people what classes they want. Maybe bring it up at the next Membership meeting.

Tracy asked if we had a building committee in the past. Answer was no. She has wondered about things like winterizing the building. She will ask Rick Braman for information.

Sarah G; She reports that Bob Thompson says we need to take off the side boxes, take off the canopy over the door, move Quill's sign. Rob and Brain and Paul will work on this This needs to happen very soon, will take several hours, Maybe ask Buffalo about people who owe some community service time. Sarah G will look at weather forecast and talk with Bob Thompson about timing. Rob will ask Quill to move his sign.

A blast email asking for more volunteers is needed. Tracy can do that.

Committee reports————

Finance: see above report .

Events: Sarah G said they are going to rent the tables for the vendors for Holiday Bazaar. Would make set-up much easier. Talk about innovating some activity in the front room. Sarah G suggested something artsy, something for kids like wreath making, decoration making, cookie decorating.

Tracy and her daughter Emily will work on some of these. Also will ask Father's Ranch, Mennonite Church, HS choir if they would like to perform; hours are from Friday 4pm to 7pm and Saturday 10am to 4pm. Sarah K will ask the performers, Tracy will arrange the kids arts projects during those times. Sarah G mentioned having better signs for this event.

Put Christmas lights on the new front construction. Is there still a Paint the windows competition ? Tracy will look into that.

Up coming Event: a documentary "elephants in the coffee" which was made by Dr Tom Grant, (Tonasket High School grad 1971 and award winning documentary film maker), has offered to show his latest film. It is 30 minutes long and he will be here to answer questions about how he made it, how he got into film making. Scheduled for Sunday, December 17th, 2pm to 4pm. Board approved of this as a CCC project. Will charge \$5 for tickets. Maybe get a few business sponsors to help with expenses. Rob and Sarah K and Patti C will work on promotion (including Methow, Oroville, Omak and Canada). Sarah K will also contact career education teacher at THS.

OLD BUSINESS:

Reviewed a few projects that Jan Culp and Quill had signed up for several months ago.

Our "Open Sign " is in sad repair, but this will be addressed in the new construction.

Tracy and Brain were going to check into new table purchases. This was tabled because we got the refrigerator instead.

Sarah K has not progressed on getting curtains for the north windows.

NCWCF : Sarah G reported that they want to come for site visit, this Thursday, October 19th at 1pm. Tracy will not be able to attend this, but Valarie will be there. This is grant was seed money for Patti Carlson's salary, supplies for ongoing projects, the classes we have presented. Those interested should meet at 12:30pm. Sarah K will bring some apple cake.

New refrigerator is here, old one is unplugged and ready to be taken away. The new refrigerator needs to have the hinges switched to other side. For \$25 can take the old one to the dump.

NEW BUSINESS:

Policy review, ran out of time, next meeting we will address this earlier in the meeting , as part of Tracy's report.

This is Phil's second board meeting so we need to table voting him in as board member until next month. Phil is a very frequent volunteer in front office and is interested in working on some of the policy review projects.

James to adjourn the meeting, Sarah G seconded. Passed.